EATON RAPIDS AREA DISTRICT LIBRARY

220 South Main Street, Eaton Rapids, Michigan 48827

July 9th, 2026 Regular Board Meeting Minutes

Call To Order:

July meeting called to order at 6:30pm by Jan Denton.

Attendance:

Present: Emily Bodkin, Bryonna Barton, Matthew Swan-Badgero, Robin Buysse, Vicki Loren, Kathy Priesman, Jan Denton, Diana Hayter

Absent: None

Approval of Agenda:

Robin moved to approve agenda. Emily seconded. All approved with no further discussion.

Approval of June 11th, 2026 Meeting Minutes:

Kathy moved to approve meeting minutes for June. Robin seconded. All approved with no further discussion.

Financial Report

Financials in good standing and nothing out of the ordinary. Audit to be done by December. All bills paid for the construction project. $261,054 spent on Refresh project out of a budget of $270,000. Amount not spent was put into a CDARS account for future use. Interest on the CDARS account covered over half of the change orders due to keeping the money in the account until bills arrived. Total Bank unrestricted amount at $643,462 with average amount needed for unrestricted at $470,000. Total remaining is $173,462.08. Kathy made a motion to the financial committee to move $75,000 of that money back into the CDARS capital campaign fund. Vicki seconded with no further discussion and all in favor. Matthew made a motion to approve the financials and Kathy seconded. All in favored with no further discussion.

Directors Report:

Door count was up significantly since last month. 49 new library cards and summer programs have been going well. Door count at 2,272 for June. Teresa had 30 people attend the author and coffee event and helped get the library ready for reopening. Emmy worked on the LSTA grant and had 17 people attend the Henna class. Michael worked on the digitizing of the library card applications and created accounts for ILL locations. Jeremy worked on getting the new network racks arranged and finished running cables for the new workspaces. Raynah worked on the displays, outreach and marketing, and on training. Bryonna wrapped up the annual reviews and finished the ALA grant reporting and continued to work on the handbook.

Committee Reports:

Friends Group:

Board president Diana Hayter reported for the Friends Group.   Nothing much to report but the 5K went well. Made a total of $3,026.75 and after paying for shirts and other materials a profit of $1810.75 was made. No meeting this month and the next meeting will be the first Friday of August. Friends group bought the library an air fryer/microwave, ice maker, and water cooler.

Facilities Committee:

Came in under budget on the Refresh project so looking to use $70,000 for other library touch ups and projects. Looking at getting a security door for the office area and new ceiling tiles and lighting and a noise barrier for the office area in the back.

Old Business:

Library Refresh-nothing to report. Project completed.

Strategic planning-nothing to report. Not a lot of the surveys have been returned. Surveys up until mid-August. Board discussed other options to get more surveys back.

New Business:

Directors Annual Review-Board went into a closed session to discuss results of staff, library directors and board reviews of director and her performance. Board came out of closed session to adjourn the meeting.

Board Comment: None

Public Comment: None

Adjournment: Meeting adjourned by Jan Denton at 7:27pm.

Next Meeting: August 13th, 2026 Regular Meeting