



220 South Main Street, Eaton Rapids, Michigan 48827

May 14th, 2026 Regular Board Meeting Minutes

Call To Order:

May meeting called to order at 6:32pm by Jan Denton.

Attendance:

Present: Emily Bodkin, Bryonna Barton, Matthew Swan-Badgero, Robin Buysse, Vicki Loren, Kathy Priesman, Jan Denton.

Absent: Dee Halsey, Diana Hayter

Approval of Agenda:

Matthew moved to approve the agenda. Kathy seconded. All approved with no further discussion.

Approval of April 9th, 2025 Meeting Minutes:

Kathy moved to approve meeting minutes for April. Robin seconded. All approved with no further discussion.

Guest Emmy Datema

Discussed a new grant the library got to purchase new backpack kits. Awarded \$1,277 through the Library Services and Technology Act. Going to purchase 13 new backpacks for the library. Emmy discussed the different types of backpacks we are going to have. On a timeline for the purchase of these backpacks but we are on track.

Financial Report

Financials in good standing and nothing out of the ordinary. Property taxes are almost all in. Just got the final check for the property taxes. Over property tax budget by \$11,000. Payments started on the construction project. We are within the budget. Matthew made a motion to approve the financials and Vicki seconded. All in favor with no further discussion.

Directors Report:

The door count was down to 403 but the library was closed for most of the month. 1 new library card for the month. Circulation and program reports have nothing much to report due to the library being closed. Emmy participated in the Earth Day celebration at LAFUCU. Continued with Homeschool Hangouts. Emmy participated in the Niche training webinar. Jeremy worked with the project manager on the new PC reservations and printing system, pulled a lot of excess cabling out of the ceiling, and prepared for Phase 2 of the Refresh Project. Michael processed MeLcat items, completed the Niche Academy, and started back on circulation desk duties on 4/27/26. Raynah completed outreach and marketing and training progress development and finished planning family programs. Bryonna completed construction check-in and transitioned from phase 1 to 2 and finalized SRP. Teresa attended the Friends meeting and attended her first management class. Bryonna stated that there has been a racoon problem in the ceiling and chimney of the library. Critter Control has been out and no further sightings have been seen. Critter Control to come back out to inspect soon. Cost approximately \$3,000.

Committee Reports:

Friends Group:

Board member Kathy Priesman reported for the Friends Group. Working on finalizing the details and tee-shirts for the 5K. They have received sponsors from Hastays and the hospital, but most businesses on main street declined. Money to purchase flowers for the library both outside and inside have been set aside. Waiting on tee shirts.

Personnel Committee:

Developing a staff handbook and procedural manual for the staff. Next meeting in mid-June.

Old Business:

Library Refresh-Met with interior designer and we are \$10,000 under budget for furniture and decided to add a 6th station for staff and the plug-ins on the table tops. The computer stations are going to be refurbished by a place in Chicago. The circulation desk will be completed May 21st, 2026, but countertops are coming later. The staff desks are not arriving until the end of June. We are using folding tables temporarily so that the toys can be brought back in. June 2nd is the final inspection. The pocket door has been delayed and the vinyl wall comes down tomorrow. The next invoice is arriving May 18th. Strategic Planning-Bryonna released the survey and it will stay up until the furniture comes in. Facilities policy-discussed the changes as a board and Kathy made a motion to accept the changes to the Facilities Policy and Emily seconded. All approved with no further discussion.

New Business: None

Board Comment: None

Public Comment: None

Adjournment: Meeting adjourned by Jan Denton at 7:54pm.

Next Meeting: June 11th, 2026 Regular Meeting