



220 South Main Street, Eaton Rapids, Michigan 48827

January 8th, 2026 Regular Board Meeting Minutes

Call To Order:

January meeting called to order at 6:32pm by Jan Denton.

Attendance:

Present: Jan Denton, Emily Bodkin, Kathy Priesman, Bryonna Barton, Matthew Swan-Badgero, Diana Hayter, Robin Buysse, Dee Halsey, Vicki Loren.

Absent: None

Approval of Agenda:

Matthew moved to approve the agenda. Robin seconded. All approved with no further discussion.

Approval of December 11th, 2025 Meeting Minutes:

Matthew moved to approve meeting minutes for December. Kathy seconded. All approved with no further discussion.

Financial Report

Financials in good standing. Money spent on public bathroom repairs and usual building updates and renovations. Impression 5 renewal and property taxes starting to come in. Going to run two budgets for next month when meeting with a financial advisor. Split CDARS accounts. Audit meeting February 12. Will budget for 2 new positions as Jessie is leaving.

Directors Report:

Door count was at 1,956 which was down from last year. 25 new library cards this month. Emmy had 50 participants for Very Merry Storytime and 67 for Homeschool Hangout. She also completed the inventory for each section of the library children's and teen areas and got a meeting with FUMER about possibly using their gym for Homeschool Hangouts. Jeremy updated the electronic equipment and started strategic planning for the new printer. Teresa worked on the inventory for the adult fiction and attended the Friends of ERADL meeting.

Bryonna started the standard operating procedures handbook and also began the FYE 26/27 budget. Raynah worked on the Braille display for January and finished up with Mr. Darcy and also did inventory on the young adult and juvenile sections.

Committee Reports:

Friends Group:

Friends of the ERADL president Diana Hayter presented the committee report. The next meeting is in February. Continuing to do breakfast on the weekdays for members of the Friends Group. Dues will be collected next month. A 5K committee will be formed next month. The new secretary is figuring out the books for a better understanding of where the Friends Group stands.

Facilities Committee:

The facilities committee met with the architect during a meeting earlier today to discuss renovation plans for the library. Renovations will start in April or May of 2026 and be completed sometime in June. The renovation will take place in 4 phases. Phase 1-demo walls, construct new office partitions, wing walls and associated work. Carpet and paint will be delivered. Phase 2-reconfigure vestibule doors, construct new wing walls and put in the carpet and paint the library. Phase 3-continue with carpet installation and painting the library. The carpet will be installed in 3 sub phases. Phase 4-back-office carpet installation and painting. The library will be closed for 3 weeks during this renovation, but staff will still be working. The committee will start 2/26/26 to pick the contractor. Will look for volunteers to help move all the books out of the library before construction begins. The board discussed budget and additional money to renovate the vestibule and lounge which will come from the capital fund for renovations. Budget at \$270,000. Kathy made a motion to approve additional funds for the renovation project and Robin seconded. Roll call completed with all in favor.

Old Business:

Eaton Rapids Township Board Position candidate Vicki Loren was present during the meeting to meet the board and discuss her application and qualification as a possible new Eaton Rapids Township board library board member to fill Amanda's position.

New Business:

Board positions discussed and recommendations made with Jan Denton being voted in as president, Robin Buysse as vice president, Kathy Priesman as treasurer and Matthew Swan-Badgero as secretary. Emily Bodkin and Dee Halsey as trustees. Matthew made a motion to approve board positions as listed above and Emily seconded. All in favor of motion passing.

Board Comment: None

Public Comment: None

Adjournment: Meeting adjourned by Jan Denton at 7:45pm.

Next Meeting: February 12th, 2026 Regular Meeting