



220 South Main Street, Eaton Rapids, Michigan 48827

December 11th, 2025 Regular Board Meeting Minutes

Call To Order:

December meeting called to order at 6:26pm by Jan Denton.

Attendance:

Present: Jan Denton, Emily Bodkin, Kathy Priesman, Bryonna Barton, Matthew Swan-Badgero, Diana Hayter, Robin Buysse, Dee Halsey.

Absent: None

Approval of Agenda:

Amendment to agenda for adding financial policy. Kathy moved to approve agenda with amendment. Robin seconded. All approved with no further discussion.

Approval of November 12th, 2025 Meeting Minutes:

Matthew approved. Kathy seconded. All approved with no further discussion.

Financial Report

Financials in good standing. Money has been moved from different accounts to other accounts. Should start getting in some money next month. Capital Campaign funds at \$22,524 and checking account at Independent Bank at \$29,200.

Directors Report:

Door count was at 2,197 which was down from last year. Circulation is down from this time last year. Programs are doing well. 16 new library card this past month. New library cards are coming in this January. Emmy's Homeschool Hangout program is doing well but needs a new space as it is growing at a pace that the library cannot handle. Looking at new spaces for this program to take place in. Emmy ordered and cataloged the Teen and Juvenile collections. Raynah completed the social media updates, created the Thanksgiving and early winter books display, and had 25 people at the Impression 5 Day. Teresa attended 2 webinars, ordered new Adult regular and Large Print books, and had a meeting with Mackenzie for yoga at the library.

Jessi completed the MeL reports, completed the Patron Reports and attended a webinar for the self-checkout. Jeremy worked with vendors to get quotes for new printer, worked with TBS on the new Mobile Printing System and ordered the cases for our new 5G Hotspots. Bryonna did quarterly goal check ins with staff, finalized the audit and met with bookkeepers to prepare for financial record keeping. Audit meeting in February. Ordered books are delayed and not sure when order will be filled. 2027 budget could look different this year due to the changes in the minimum wage laws coming in January. Minimum wage increases to \$13.73. Due to this Raynah and Jessie's pay will increase to meet minimum wage standards. Floating around providing coffee for Saturday events at a coffee station with a bucket for donations.

Committee Reports:

Friends Group:

Last meeting had 10 attendees. Elected new officers with Diane as President, Kathy as treasurer, Ellie as secretary. Kathy and Elise are members at large. Breakfast for members every other month. Committee for 5K to start in January after the holidays. The meet and greet did not work. Looking into other avenues on how to obtain members. Book sale went well. Next meeting is in February.

Personnel Committee:

Have been working on the minimum wage budget.

Facilities Committee:

Toured the building next door as an offer was made from landlord for the library to purchase the building for \$70,000-\$80,000. Building inside needs a lot of work and is down to the bare bones. Discussed as a board. Looking to renovate current building. Emily made a motion to not purchase the building due to this and Kathy seconded. No further discussion with all in favor to not purchase building.

Old Business:

Eaton Rapids Township Board position not filled yet and waiting to hear back from a couple of candidates.

New Business:

Jeremy presented information on 3 quotes for the new printer. One from Applied Innovations, one from Noordyk and one from PE Office Solutions. Board discussed different options and Emily made a motion to go with Noordyk at \$108.13 including the maintenance fee and 5-year lease. Dee seconded with no further discussion with all in favor. Bryonna brought up discussion about Ancestry.com and that it was time to renew, but that there has been a rapid decline in usage. Board agreed not to renew subscription to Ancestry.com. Emily made a motion to not

renew and Dee seconded with all in favor and no further discussion. Board voted on holiday stipends for staff at \$400.00 for all full-time staff and \$250.00 for part time staff. Emily made a motion to give staff a stipend this year as listed above. Kathy seconded with no further discussion. All in favor.

Board Comment: None

Public Comment: None

Adjournment: Meeting adjourned by Jan Denton at 8:07pm.

Next Meeting: January 8th, 2026 Regular Meeting