



220 South Main Street, Eaton Rapids, Michigan 48827

September 11th, 2025 Regular Board Meeting Minutes

### **Call To Order:**

September meeting called to order at 6:45pm by Jan Denton.

### **Attendance:**

**Present:** Jan Denton, Emily Bodkin, Kathy Priesman, Bryonna Barton, Matthew Swan-Badgero, Diana Hayter, Dee Halsey, Jeremy Leik.

**Absent:** Robin Buysse.

### **Approval of Agenda:**

Matthew moved to approve. Emily seconded. All approved with no further discussion.

### **Approval of August 14th, 2025 Meeting Minutes:**

Kathy approved. Dee seconded. All approved with no further discussion.

### **Financial Report**

Nothing major to report. All financial reports normal this month. Switched CDARS over and now have a surplus fund with interest. Money set aside to fix a leak at the library. Matt made a motion to remove Amanda from the bank accounts and add Kathy to the bank accounts. Emily seconded with no further discussion.

### **Directors Report:**

Door count is up. Circulation is up from last year. 25 new cards in August. Summer reading programs finished. Raynah started on and finished the fall program guides, attended the Locker Grand opening, and did the social media roundup. Emmy ran the Storytime Huddle, made the Origami display for the teen table, and ordered and cataloged books for the Teen and Juvenile sections. Teresa finished planning the fall adult activities, inputted the bills and ordered new adult fiction and large print books. Jeremy worked with Total Security to get 4 additional cameras installed, evaluated some AI platforms and tested the Keeper password manager for possible staff usage. Bryonna assisted with the Locker installation, attended a Bibliotheca

meeting and started planning the 150<sup>th</sup> anniversary. Jessi has been working from home and completed the MeL reports and emails.

## **Committee Reports:**

### **Friends Group:**

Meeting on 8/20/25 and talked about starting the 5K planning in January to give more time to plan and set up. Discussed having breakfast every month for the members of the Friends Group. Nominating committee set up and talked about the possibility of one last book sale on 11/15/25. Possibly setting up more Meet and Greets.

### **Facilities Committee:**

Discussed the building next store as a possible purchase and expansion of the library. Owner is willing to meet with Bryonna regarding this. Possible 9/25/25 meeting of the Facilities committee.

### **Personnel Committee:**

Nothing to report

## **Old Business:**

### **Facilities Policy:**

Discussed updated Facilities Policy. Matthew made the motion to approve the updated facilities policy and Kathy seconded. No further discussion and all in favor.

### **Board Positions:**

Looking at options to fill Amanda's position.

## **New Business:**

### **Self-Checkout:**

Jeremy gave a presentation on different options for self-checkout machines for the library. Discussed options for purchase of self-checkout machines for the library as a board. Kathy made a motion to purchase a self-checkout machine with a 3-year extended warranty for a 5% discount. Matthew seconded with no further discussion and all in favor.

**Board Comment:** None

**Public Comment:** None

**Adjournment:** Meeting adjourned by Jan Denton at 8:10pm.

**Next Meeting:** October 9<sup>th</sup>, 2025 Regular Meeting at 6:30pm.