

Eaton Rapids Area District Library

220 South Main Street, Eaton Rapids, Michigan 48827

June 10th, 2025 Regular Board Meeting Minutes

Call To Order: June meeting called to order at 6:30pm by Jan Denton.

Attendance:

Present: Bryonna Barton, Matthew Swan-Badgero, Jan Denton, Diana Hayter (Friends Group), Emily Bodkin, Robin Buysse, Dee Halsey, Kathy Priesman, Amanda Norton

Absent: None

Approval of Agenda:

Kathy moved to approve. Emily seconded. All approved with no further discussion.

Approval of April 10th, 2025 Meeting Minutes:

Matthew moved to approve. Robin seconded. All approved with no further discussion.

Financial Report: Don't have the CDARS report yet. Nothing out of the ordinary for April or May. Received a \$20,000 grant from ALA on May 1st, 2025 along with other grants for a total of \$24,000 in grants received. Motion made to approve the financial report and pay the bills by Matthew with Robin seconded. No further discussion and all in favor. Discussed amendments to the budget for increasing property taxes and for building maintenance. Property taxes increased and building maintenance increased for a total budget of \$419,586. Kathy made a motion to approve the new budget with amendments made and Emily seconded. All in favor with no further discussion.

Directors Report:

Circulation is down from last month but up from last year. 20 new library cards for the year so far. Door count was 1,881. Jeremy finished my AI Cohort and updated computers, servers, and network equipment. Emmy started her programs and ran Mommy and Me Tea Party. Emmy was also present for part of the board meeting and gave the board a tour of the new kid's section. She attended the Spring Institute and also completed a 3-week course on Youth Services on LJS. Teresa trained Jessi on the desk and Mels, imputed the bills, and filled in for Bryonna while she was on medical leave. Jessi did Mels reports and worked the front desk with some help. Raynah assisted with Mommy and Me Tea Party and did outreach at Greyhound Central and attended the Spring Institute. Bryonna mapped out ideas for 150th One Library One Community and did ALA grant work and assisted with Summer Reading planning.

Facility Updated:

Concrete for Lockers laid and lockers to be delivered July 7th, 2025. New chairs purchased for staff area.

Committee Reports

Friends Group:

Diana Hayter reported for the Friends Group. The last meeting was not a good meeting as they did not have quorum. Mostly working on the upcoming 5k Library Run. T-shirts for 5K are in and after 5K is done will look at setting up a date for the next meeting.

Facilities Committee:

Meeting tonight, but in the future will meet every other Tuesday. Will tour the PNC building that is vacant to see if it could possibly be a good site for the library to move into. Air conditioner unit needs repairs. \$7,600 is the cost to replace through Candor Mechanical, LLC. \$4,000 for replacing just the fluid but no guarantee it would work. Emily made a motion to go with Candor Mechanical, LLC and replace the current air conditioning unit with a new one at a cost of \$7,600. Amanda seconded. All in favor with no further discussion.

Old Business:

None

New Business:

Amanda Norton is stepping down off the board after the August meeting. Looking for a new board member that has treasury experience.

Directors Review: Matthew made the motion to go into a closed session to discuss directors' yearly review. Robin seconded. All in favor with no further discussion. Matthew made a motion to come out of closed session with Robin seconded. All in favor with no further discussion.

Board Comment: None

Public Comment: None

Adjournment: Meeting adjourned by Jan Denton at 7:43pm.

Next Meeting: July 8th, 2025 Regular Meeting at 6:30pm.

