

Eaton Rapids Area District Library

220 South Main Street, Eaton Rapids, Michigan 48827

April 10th, 2025 Regular Board Meeting Minutes

Call To Order: April meeting called to order at 6:32pm by Jan Denton.

Attendance:

Present: Bryonna Barton, Matthew Swan-Badgero, Jan Denton, Diana Hayter (Friends Group), Emily Bodkin, Robin Buysse.

Absent: Amanda Norton, Kathy Priesman, Dee Halsey.

Approval of Agenda:

Matthew moved to approve. Emily seconded. All approved with no further discussion.

Approval of March 13th, 2025 Meeting Minutes:

Matthew moved to approve. Emily seconded. All approved with no further discussion.

Financial Report: Only have February reports but March is on its way. Created 2 CDARS accounts. 1) \$75,000 at 13 weeks and 2) \$170,000 for 4 weeks. Summer Reading purchases have begun. Security cameras purchased with 4 more needed to be purchased. Roof has been paid for and repaired. Nothing out of the ordinary. Emily motioned to approve the financial and pay the bills. Robin seconded. All in favor with no further discussion.

Directors Report:

Security cameras installed and roof repaired. Door count at 2,451 this month. 40 new library cards this month. Raynah finished all the flyers for the spring programs, made displays for Women's history month, and completed book face offs. Emmy ran programs, ordered and cataloged books for the teen sections and fixed the green dot books. Teresa began planning for summer reading programs, inputted the bills and moved the new materials to the regular shelves. Julie Anne processed 346 incoming and outgoing MeL sites and did book repairs. Jeremy met with 3 patrons for scheduled meetings to answer questions and updated the website. Bryonna helped the Friends Group get up and running again and attended urban air meetings.

Facility Updated:

Roof Repaired, security cameras installed, Received quotes for the cement barriers out back for the lockers. Emily made a motion to go with L & D Clark Company for the cement barriers for the lockers. Robin seconded with all in favor and no further discussion. Received one quote for the electrical work that needs to be done from Mack Electric. Emily made a motion to go with Mack Electric to complete the electrical work. Robin seconded with all in favor and no further discussion. Drain issue resolved and Rose Pest Solutions coming in monthly to ensure that the building is free of bugs. The kids section of the library floor is starting to get soft and fall in.

Committee Reports

Friends Group:

Diana Hayter reported for the Friends Group. Diana Hayter became interim president of the Friends Group. Cathy Demerest filling in as secretary. Stopped book sales for now due to the libraries take a book leave a buck program. Sponsored Mommy and Me Tea Party for \$450.00. Came up with a new meeting schedule. Friends breakfast to continue. Working on Library 5K for June. Signup on library website live for the 5K.

Financial Committee:

Nothing to report but some areas of the budget were increased to have more fun at the library for programs and other staff retainment activities.

Old Business:

The Budget for the 2025/2026 fiscal year reviewed and will be voted on at the May meeting with no major changes to the budget made except for some increases to certain areas.

New Business:

Budget amendments made to the following: More money reallocated to programming and education and training and less money going towards the teen and juvenile purchases. Building maintenance allocations increased due to the failure of the millage to pass for the new library and an ever-aging building with increasing capital improvement demands.

Board Comment: None

Public Comment: None

Adjournment: Meeting adjourned by Jan Denton at 7:31pm.

Next Meeting: May 8th, 2025 Regular Meeting at 6:30pm.