

Eaton Rapids Area District Library  
220 South Main Street, Eaton Rapids, Michigan 48827  
April 11, 2024 Regular Board Meeting Minutes

**Call to Order:** March meeting called to order at 6:30pm by Jan Denton

**Attendance:**

**Present:** Jan Denton, Bryonna Barton, Diana Hayter, Jacklyn Green, Emily Bodkin, Nancy Pople, Robin Buyse

**Absent:** Matthew Swan-Badgero, Amanda Norton

**Approval of Agenda:**

Nancy moved to approve. Robin seconded. All approved with no further discussion.

**Approval of March 14, 2024 Meeting Minutes:**

Nancy approved. Emily seconded. All approved with no further discussion.

**Financial report:**

Capital campaign checking account opened, will be on Quickbooks soon, working through some snags. Bryonna and Amanda are working on adding a capital sweep to the bank account so it is always valued under \$250K and therefore always insured. We received around \$12K from state aid and are expecting a few more property taxes. Emily motioned to pay the bills and approve the financial report. An amendment to the budget was requested by Bryonna, increasing property taxes, Sandra K. Willis fund as the fee was not calculated previously, videos, e-materials and a general technology budget increase to accommodate purchasing a printer and ink for 18X24 posters. These will be used for the storyboard and also local businesses will have the ability to make requests at a much lower price than competitors. Nancy motioned to approve the amendment to the budget and Robin seconded with no further discussion and all in favor.

**Directors Report:**

Door count was second highest than in previous years, up almost 200 from last year. Jeremy is working to make the website ADA compliant. Bryonna asked for Board Support at the Chamber dinner at 6pm on May 9th. The library will close at 5:50 to allow staff to attend and the board supports this. Jeremy is going to take a Security Tech exam, the cost is \$400. This will keep him certified and keep the library secure. The Board supports the training. LSTA grant was revised to fund a new 24" wide printer to help better our story board signs and provide a new service for the community.

The City of Eaton Rapids gave the library a violation about the address not being on the building. The address is on the front and the back of the building. The city was unable to elaborate on what was needed. No changes will be made. 5 applicants with great recommendations were received for the library page position. Bryonna is reviewing the applications.

## **Committee Reports:**

### **Friends Group:**

Diane reported on the Friends Group activities. The Big Book Sale was a success. There were a lot of attendees and the group made \$462. They are working on the 5K and looking for sponsors and donations. April 20th at Black Dog Coffee they will hold a meet and greet in hopes to attract new members to the group. The Group will be in the memorial day parade and plans to pass out books. Another Big Book Sale is planned for June 22nd. The group voted to approve the purchase of 1 Impression 5 Museum pass for the library. They will be meeting monthly instead of bimonthly going forward.

### **Building Renovation:**

A special meeting will be held April 23rd at 630PM to vote on the ballot language for the bond proposal. Scott Hogan is working on the language and we have a goal of getting everything over to the county by May 1st. Bryonna mailed out nearly 60 legacy letters to companies all over the state for potential donations. Dart Foundation has placed the library on their ballot in Mason. We need to come up with a town hall meeting in June and July, a Tuesday evening due to Summer Reading programs being scheduled. Once the dates of the town meetings are decided we would like to contact Fox 47 news and County Journal.

### **Old Business:**

Building Renovation Update: Newsletters are released via email on the 15th of the month and there are also paper editions available at the library.

### **New Business:**

Summer Board Meetings will be changing to the second Monday of the month for June, July and August. This will be June 10, July 8 and August 12.

**Board Comment:** None.

**Public Comment:** Purse Bingo tickets are available \$25/ a ticket and the date is May 2nd.

**Adjournment:** Meeting adjourned by Jan Denton at 7:39pm.

**Next Meeting:** 05/09/24