

Eaton Rapids Area District Library

220 South Main Street, Eaton Rapids, Michigan 48827

September 14th, 2023 Regular Board Meeting Minutes

Call To Order: September meeting called to order at 6:34pm by Jan Denton

Attendance:

Present: Emily Bodkin, Bryonna Barton, Matt Swan-Badgero, Nancy Pople, Jan Denton, Diana Hayter

Absent: Krysta McGee, Amanda Norton, Pat Lawton.

Approval of Agenda:

Nancy moved to approve. Emily seconded. All approved with no further discussion.

Approval of August 10th, 2023 Meeting Minutes:

Matthew approved. Nancy seconded. All approved with no further discussion.

Financial Report:

Nothing major to report. Financials all normal for the monthly bills with one except of a fraudulent charge that is being taken care of. Nancy approved a motion to pay the bills and Emily seconded. All approved with no further discussion.

Directors Report:

2,464 library visits for the month of August. 3,744 total checkouts. Summer Reading had good turnout numbers but overall program attendance down. Door numbers are up since last year. Erin designed the Fall Events Brochure and ran the Flower Pot Painting program. Emmy worked on a collaboration with Ohuhu art supplies for the teen event in October. Bryonna submitted grants to the State of Michigan and prepared and sent out informational packets to Senator Anthony about the building renovations. The library has been awarded LSTA grant for the story walk boards in two parks and the Parent Success Night at the Eaton Rapids High School was a success.

Committee Reports:

Friends Group: Pat Lawton not in attendance. Diana Hayter reported for the Friends Group. Have over \$6,000 in the bank from the various Friends Group fundraisers. Revising the By-laws with hopes of completing by end of year. Meeting changed to 10:00am with meetings at Black

Dog Café on the first Tuesday of the month. Scarecrow contest underway and Friends group working on becoming more visible in the community.

Building Renovation Committee: The committee reviewed new floor plans and various options for furniture and carpet with board members.

Old Business:

Building Renovation Update:

In the near future, Bryonna is scheduled to receive Primary Bond Proposal from RJ Naughton. Discussed Proposal for Construction Management Services for renovation project as a group with Proposals to be submitted by 10/3/23 with interviews scheduled for later in the month for qualified companies. Nancy made a motion to approve the proposal as written. Emily seconded. All approved with no further discussion. Library applied for a \$2.5 million grant and various State of Michigan grants to help assist with the renovation project. Reviewed phase 1 policies talked about at last meeting. Matthew made a motion to approve policy changes. Nancy seconded. All approved with no further discussion.

New Business:

Policy Review Phase 2: Discussed sections 7, 8, 9 which included Volunteer Policy, Technology Policies, Behavior policy, Freedom of Information act procedures policy, and the pandemic policy. Changes made and will vote on at next meeting. Discussed board positions ending later in the year and plans for filling them.

Board Comment: None

Public Comment: None

Adjournment: Meeting adjourned by Jan Denton at 7:53pm.

Next Meeting: October 12th, 2023 Regular Meeting at 6:30pm.