

## Eaton Rapids Area District Library

220 South Main Street, Eaton Rapids, Michigan 48827

August 12th, 2024 Regular Board Meeting Minutes

**Call To Order:** August meeting called to order at 6:30pm by Jan Denton.

### **Attendance:**

**Present:** Nancy Pople, Robin Buysse, Jan Denton, Amanda Norton, Matthew Swan-Badgero, Dee Halsey, Emily Bodkin, Bryonna Barton, Diane Hayter (Friends Group), and Jeremy Leik.

**Absent:** none

### **Approval of Agenda:**

Nancy moved to approve agenda with corrections made to date correction and day correction. Robin seconded. All approved with no further discussion.

### **Approval of March 8<sup>th</sup>, 2023 Meeting Minutes:**

Matt approved with change made to date correction. Emily seconded. All approved with no further discussion.

**GUEST:** Jeremy reports that all computer virus' have been taken care of and the system software is up and running.

### **Financial Report:**

CDARS accounts have all been straightened out. 1 CDARS account to be renewed next month. Bought new lap top for off-site use for library staff. Received Woodlands Grant (approx. \$2,000) and approximately \$12,000 from a state aid fund. No further financials to discuss. Nancy approved the financials and Amanda seconded and all approved and no further discussion.

### **Directors Report:**

Circulation is up from the summer and programs are doing well and right around 2019 numbers. A lot of new people in the library this month and mobile printing is up and running. Programs numbers are not in yet, but expected to be high. Good growth with 50 new library cards handed out and numbers are overall up since last year. L4029 came in and has dropped since last year. Looking at contracting out financials at 260.00/month. Raynah is doing outreach and library director would like to offer a full-time position to her.

## **Staff Reports:**

Emmy ran her summer programs with good attendance. Jeremy has worked to provision the new youth computers and started preliminary scanning of the computers for security issues. Tesesa ordered new adult fiction books and inputted the bills. Erin catalogued juvenile books and notarized 6 documents. Raynah started fall promo materials and started running social media pages. Bryonna developed the annual reports and dealt with the bond issues.

## **Committee Reports:**

**Friends Group:** Met last Friday for monthly meeting. 4<sup>th</sup> of July parade and handing out books was a success. Book sale coming up. \$250.00 made from the last book sale. Started talking about fundraisers to do around the holiday season.

## **Old Business:**

**Building Renovation Update:** Bond failed by 10% mostly in Eaton Township. Will retry bond on November ballot. Formed a YES committee to assist with getting bond passed in November. First meeting on August 22<sup>nd</sup>, 2024 with Shirley. Place TBD. PFM got election down to 18-year bond instead of 20-year bond.

**New Business:** Board discussed options for putting new 18-year bond on the ballot in November as opposed to waiting until 2030. Discussed differences in wording and promoting the bond to the public between now and the November ballot. Nancy made the motion to approve 18-year bond proposal and bond summary for November ballot. Robin seconded and role call taken with all in favor of approving bond proposal and bond summary. No further discussion.

Discussed updated Facilities and Service Policy to include dog leash parking stations outside the library as a convenience for patrons who have dogs. Will approve at the next meeting.

**Board Comment:** None

**Public Comment:** None

**Adjournment:** Meeting adjourned by Jan Denton at 7:46pm.

**Next Meeting:** September 12<sup>th</sup>, 2024 Regular Meeting at 6:30pm.