

## Eaton Rapids Area District Library

220 South Main Street, Eaton Rapids, Michigan 48827

August 10th, 2023 Regular Board Meeting Minutes

**Call To Order:** August meeting called to order at 6:30pm by Nancy Pople

### **Attendance:**

**Present:** Emily Bodkin, Kathy Priesman, Bryonna Barton,, Nancy Pople, Krysta McGee, Amanda Norton, Diana Hayter

**Absent:** Jan Denton,, Matt Swan-Badgero

### **Approval of Agenda:**

Emily moved to approve. Amanda seconded. All approved with no further discussion.

### **Approval of July 13th, 2023 Meeting Minutes:**

Correction to July 13<sup>th</sup> meeting minutes with correcting the spelling of Emma Repps last name. Kathy approved. Krysta seconded. All approved with no further discussion.

### **Financial Report:**

Nothing major to report. Checking is getting low, Bryonna and Amanda will be monitoring this and making sure funds are available in checking. Penal fines came in higher than anticipated. Received a \$1,000 donation from a community member towards our building renovation. Amanda motioned to approve the financial report and Kathy seconded. All approved with no further discussion.

### **Directors Report:**

Slightly lower numbers than last month, but everything is going well. Summer reading is coming to an end with excellent attendance. Bryonna reported the new staff members are doing great and have jumped into the team dynamic wonderfully. The annual report is done and will add a summer reading insert, showcasing summer reading stats. Bryonna reported the strategic survey got out a little later than anticipated due to a high volume of spam and robot responses.

### **Committee Reports:**

#### **Friends Group:**

Dian Hyater represented the friends group and reported that they have 26 members and are working on ways to gain more. They are revising their bylaws. They made \$3,000 at the quilt

and raffle show, looking to have another and to have a thank you event towards those who donated/made quilts. They will be attending the Farmers Market until the market is done for the season. Starting October 1st they are doing Wednesday sales on the first and third Wednesday of each month. Looking to purchase merchandise and swag to sell and giveaway with their logo on it. They will be having their first coffee hour on August 15th at BlackDog Coffee.

**Old Business:**

**Building Renovation Update:**

The Building Committee is meeting Tuesdays biweekly with the architect to finalize plans. Currently they are identifying areas of the original plan that need to be changed and updated due to the difference in community needs and overall patron usage.

**New Business:**

**Policy Updates:**

Bryonna provided us with phase one of the policy updates looking at policy 1, 3, 4, and 5 of the policy handbook. Board will review for discussion and vote in the September meeting.

**Board Comment:**

**Public Comment:** None

**Adjournment:** Meeting adjourned by Nancy Pople at 7:38pm.

**Next Meeting:** September 14<sup>th</sup>, 2023 Regular Meeting at 6:30pm.