

## Eaton Rapids Area District Library

220 South Main Street, Eaton Rapids, Michigan 48827

June 8th, 2023 Regular Board Meeting Minutes

**Call To Order:** June meeting called to order at 6:29pm by Jan Denton.

### **Attendance:**

**Present:** Jan Denton, Emily Bodkin, Kathy Priesman, Krysta McGee, Bryonna Barton, Matt Swan-Badgero, Amanda Norton, Pat Lawton, Emma Repp, Nancy Pople

**Absent:** None

### **Approval of Agenda:**

Nancy moved to approve. Amanda seconded. All approved with no further discussion.

### **Approval of March 8<sup>th</sup>, 2023 Meeting Minutes:**

Emily approved. Kathy seconded. All approved with no further discussion.

### **Financial Report:**

Emma stated there were no unusual expenses on the bills this past month. Everything was as planned. Emily motioned to pay the bills and Kathy seconded. All approved with no further discussion.

Budget Amendments discussed by Bryonna with increases in e-materials and office supplies. Bryonna suggested an increase in technology of \$1,000 bringing the total to \$10,500 to cover the new telephone system and new computers. Amanda made a suggestion to move money from salary and wages to another account which won't affect the overall budget. Nancy made a motion to approve the budget amendment with changes. Krysta seconded. All approved with no further discussion.

**Bond Attorney and Financial Advisors:** Scott Hogan, the bond attorney, and RJ Naughton, the financial advisor present over zoom to discuss process for renovation project and talked about bond proposal and millage stuff as it relates to the renovation project.

### **Directors Report:**

Circulation and programs are doing well. 2403 door count for the last month. All counts up from last year. Jump into Reading program is growing really well. Teresa continued to work with Old Mamma plants for Houseplants 101 class and attended a webinar. Emma continued with Take and Make kits and Jump into Reading programs and finished summer reading flyers.

Erin completed VFW and Lockwood Storytime, the May County Journal article, and the summer reading guides. Bryonna posted jobs, hired library page and finalized and submitted for a story walk grant. Welcome Melanie Fowler as the new book page for the library. Discussed 5K Run on June 17<sup>th</sup> and status of the volunteers.

### **Committee Reports:**

**Friends Group:** Pat Lawton reported for the Friends Group. She reported on a variety of activities the Friends Group has coming up in the next months. Friends Group made a donation for sponsorship of the 5K run and to the Wish Lists for the Childrens area and teen areas of the library. Next Friends Group meeting is on August 3<sup>rd</sup>.

### **Old Business:**

**Building Renovation Update:** Library is looking for a space to move to during renovation project.

**New Business:** None

**Board Comment:** None

**Public Comment:** None

**Adjournment:** Meeting adjourned by Jan Denton at 8:08pm.

**Next Meeting:** July 13th Regular Meeting at 6:30pm.