

Eaton Rapids Area District Library

220 South Main Street, Eaton Rapids, Michigan 48827

May 11, 2023 Regular Board Meeting Minutes

Call To Order: May meeting called to order at 6:31pm by Jan Denton.

Attendance:

Present: Jan Denton, Emily Bodkin, Kathy Priesman, Krysta McGee, Bryonna Barton, Matt Swan-Badgero, Teresa Baldwin, Jeremy Leik, Erin Clarke.

Absent: Amanda Norton, Nancy Pople, Pat Lawton, Emma Repp

Approval of Agenda:

Matt moved to approve. Kathy seconded. All approved with no further discussion.

Approval of March 8th, 2023 Meeting Minutes:

Matt approved. Emily seconded. All approved with no further discussion.

Financial Report:

Amanda and Bryonna splitting bank accounts duties. Will move and pull money to different accounts as library sees fit. CDARS doing well. No other financial issues or problems this month. Financial Report approved by Kathy and seconded by Emily. All approved with no further discussion.

Directors Report:

Circulation and programs are doing well. Jump into Reading program is growing really well. Circulation is down from last month but up from last year. All programs are up from last year.

Staff Reports: Emma finalized the teen book subscription boxes and open registration and visited two 2nd grade classes at Lockwood classes for book clubs. Erin wrote the April County Journal Article and took care of library building renovation design survey smore. Prepped for May Tea Party Event. Jeremy assisted patrons with password reset on laptops and updated filtering rules for Youth computers. Teresa visited other libraries for renovation ideas, finalized adult summer reading activities and book group books. Bryonna completed bed bug checks, set up two library visits and set up library design survey.

General: Discussed reciprocal lending with Woodlands Cooperative and teen book subscription box, summer reading programs and YAC donation for summer reading.

Committee Reports:

Friends Group: Pat Lawton not present during meeting. Pat left notes for recent and upcoming events that the Friends Group have planned. Reported on by Teresa.

Old Business:

Building Renovation Update: 123 results from survey as of this writing. Discussed survey and results of survey. The results were as follows: Children's area: enclosed and 50/50 action. Comfortable seating and sensory play. Places for adults to work while kids play. Teen's areas: communal seating and gaming and study room. Separate seating from adults and kids. Adults section: seating that is comfortable, working rooms, quiet area, various work spaces. Computer access both desktop and laptops. Laptops available to only adult patrons. Presentation technology was most wanted by patrons. ADA hearing and audio-visual equipment wanted as well. Lockers and after hour book pick-ups. Architect Dan from Daniel and Zermack present to discussed survey and take question from board. Discussed blueprint updates. Dan recommended we bring on a construction manager to clarify pricing and ensure sound decisions. Laucks was mentioned as a possible construction manager as they are local. Construction was anticipated to be 8 months to 1 year to complete.

New Business: Discussion about bringing Jeremy on full time starting July 1st. Krysta made the motion which was seconded by Kathy. No further discussion. Library Page discussion with Kathy making a motion that the library page wage follows the State of Michigan minimum wage on our pay scale. Emily seconded with no further discussion. All approved.

Board Comment: None

Public Comment: None

Adjournment: Meeting adjourned by Jan Denton at 9:26pm.

Next Meeting: June 8th Regular Meeting at 6:30pm.