

Eaton Rapids Area District Library

220 South Main Street, Eaton Rapids, Michigan 48827

April 13th, 2023 Regular Board Meeting Minutes

Call To Order: April meeting called to order at 6:32pm by Jan Denton.

Attendance:

Present: Jan Denton, Emily Bodkin, Kathy Priesman, Krysta McGee, Emma Repp, Bryonna Barton, Nancy Pople, Pat Lawton, Mike Foley, Matt Swan-Badgero.

Absent: Amanda Norton

Approval of Agenda:

Nancy moved to approve. Krysta seconded. All approved with no further discussion.

Approval of March 8th, 2023 Meeting Minutes:

Kathy approved. Nancy seconded. All approved with no further discussion.

Financial Report:

No issues with bills or credit cards this month per Emma. Amanda and Emma doing financial report at start and end of each month. CDARS account not in this month's bills. Bryonna talked about Goodman Frost, PLLC and court fees added to report this month regarding a former employee. Library attorneys involved and possible addition of more court fees will be seen in report until issue is resolved. Budget amendments made to various areas to offset costs. Motion to approve and pay the bills made by Matt and seconded by Emily with all approved and no further discussion.

Directors Report:

Circulation and programs are doing well. Pre covid numbers are continually being seen. Jump into Reading program is growing and the Elephant and Piggy party was a success. OPAC updated by Jeremy. Jeremy completed a memorial slideshow video for a patron. Emma completed reading month bulletin board, and Take and Make programs. Emma discussed MLA's Spring Institute for Youth Services. Erin continued planning summer events and participated in outreach and marketing programs for the library. Teresa made the summer schedules and moved old materials from new shelves to regular shelves. Bryonna requested quotes for bond attorneys and financial advisors in bond preparation and got staff set up with Google Spaces. Spring program guides are out. Seed Library is up and running. Summer Reading 5K will be live tomorrow. Woodland Library Cooperative working with Hoopla to pay for Hoopla services.

Eaton Rapids High School job fair for summer employment with ERADL participating with Library Page position. Nancy made motion to add position of Library Page as a temporary summer position for a high school student. Emily seconded and all approved with no further discussion.

Committee Reports:

Friends Group: Next meeting June 1st, 2023. Book sales are going well. Have \$3,233 in account currently. July 3-4th Arts Quilts and More event-good response on quilters. Sending out fliers. Made \$1,000 from family fare program. Meeting hours changing to 10:00am in winter and same hours for summer as current. Want to do another Meet and Greet for the Friends Group to add more members.

Old Business:

Budget Amendments/Budget 2023/2024: Discussed amendments to the budget. Public meeting on budget. Increases seen for building maintenance and medical insurance as insurance has done up. Other expenses and miscellaneous have done up to pay for new printer and legal fees. No other changes made to Budget from last month's discussion. Motion to approved changes to new budget by Matt with Emily seconded and all approved with no further discussion.

Building Renovation Update: Emily and Jan discussed visit to Mount Clemens library to see new library and get ideas for Eaton Rapids Area District library. Possibly more visits to another library planned. Architects coming out for May board meeting. Discussed different venues at which to bring information about new library to public. Discussed Open houses vs town hall vs survey. Discussion on attorneys for building renovation project/bond preparation with Nancy making a motion to approve Foster Swift and Collins as our attorneys and Emily seconded with all approved with no further discussion after initial discussion. Discussion on financial advisors for bond preparation/building renovation project with Emily making a motion to choose PFM as financial advisors and Nancy seconded with all approved and no further discussion after initial discussion.

New Business: None

Board Comment: None

Public Comment: None

Adjournment: Meeting adjourned by Jan Denton at 8:06pm.

Next Meeting: Special Meeting April 20th (board training), May 11th Regular Meeting