

Eaton Rapids Area District Library

220 South Main Street, Eaton Rapids, Michigan 48827

March 14th, 2024 Regular Board Meeting Minutes

Call To Order: March meeting called to order at 6:30pm by Jan Denton.

Attendance:

Present: Jan Denton, Bryonna Barton, Matthew Swan-Badgero, Diana Hayter, Jacklyn Green, Emily Bodkin.

Absent: Nancy Pople, Amanda Norton

Approval of Agenda:

Jacklyn moved to approve with added information about board members position need. Emily seconded. All approved with no further discussion.

Approval of February 8th, 2023 Meeting Minutes:

Matt approved. Emily seconded. All approved with no further discussion.

Financial Report:

Have to open a new CDARS account. Have to open a Capital Improvement Fund for all building renovation donations. Will open as a checking account for ease with taking out money when needed. Emily made a motion to open a Capital Improvement Fund with Bryonna and Amanda able to take out money on that account when needed. Jacklyn seconded with all in favor and no further discussion. Nothing new on the financial reports. Emily made motion to pay the bills and Matt seconded with no further discussion and all in favor. Bryonna discussed attending The Michigan Leadership Academy for future benefit for the library and needing board approval as there is a cost. Emily made a motion for approval of Bryonna for this. Jacklyn seconded with no further discussion and all in favor.

Directors Report:

Circulation is normal. Programs are going well. Philip the library page has moved on and we wished him well. Looking at hiring a new page in the future for the library. Erin finished putting together the new backpacks and the library received a \$2000.00 scholarship for more backpacks and Nintendo Switches. Summer reading is being planned and underway.

Committee Reports:

Friends Group:

Diane reported on the Friends Group activities. Big Book Sale this coming weekend. Need assistance with setup for Big Book Sale. Next meeting is the first Thursday of April. Planning Meet and Greet in April at Black Dog Coffee. Working on 5K for June.

Building Renovation Committee and updates:

Worked on Legacy Letter and Capital Campaign packets. Packets will go out to certain donors. Discussed Library Renovation Project and updated budget with total amount for the whole project at \$6,585,811. Emily made a motion to approve the total budget for the whole project with Jacklyn seconded. All in favor and no further discussion. Total bond amount at \$6,734,724 is a 20-year bond term. First year Millage at 0.90 and after that at 0.83 for a total amount of \$6,734,724. Matt made the motion to approve of the bond amount and bond terms with Jacklyn seconded. No further discussion and all in favor.

Old Business:

Budget:

Discussed 7% raises to compensate for increase in cost of living for all staff. Emily made a motion to approve a 7% raise to compensate for increase in cost of living for all staff and Matt seconded. All in favor with no further discussion.

Tabled personal policy discussion until further notice and library law attorney's discussion.

New Business:

Emily made the motion to recommend Robin Buysse to the board. Jacklyn seconded with all in favor and no further discussion.

Board Comment: None

Public Comment: None

Adjournment: Meeting adjourned by Jan Denton at 7:46pm.

Next Meeting: 04/11/24 Regular Meeting at 6:30pm

