

Eaton Rapids Area District Library

220 South Main Street, Eaton Rapids, Michigan 48827

February 8th, 2024 Regular Board Meeting Minutes

Call To Order: February meeting called to order at 6:33pm by Jan Denton.

Attendance:

Present: Jan Denton, Bryonna Barton, Matthew Swan-Badgero, Diana Hayter, Jacklyn Green, Emily Bodkin, Amanda Norton.

Absent: Nancy Pople

Approval of Agenda:

Matt moved to approve. Emily seconded. All approved with no further discussion.

Approval of January 11th, 2023 Meeting Minutes:

Matt approved. Jacklyn seconded. All approved with no further discussion.

Financial Report:

Nothing out of the ordinary. Audit completed. Discussed deposit details to firm up accounts for new year. \$8,000 deposit from State of Michigan for story walk. Credit card has two purchases for staff apparel and building expenses. CDARS \$1315.15 in interest. Checking account will have to be looked at soon and possible shifting of money to other accounts to balance out accounts. Emily approved; Amanda seconded with no further discussion.

Directors Report:

Digital views are up with no negative reviews. Programs are about even with last year. Door counts down from last year. June 14th is the Eaton County Library Day with the Lugnuts. Reading month with Black Dog Coffee in March. Staff Day was on February 5th, 2024 and went well. Mommy and Me Tea party food is being paid for by Rotary Club and the event is being held at North Fork Estates on May 11th, 2024. Good sign up so far.

Committee Reports:

Friends Group:

Diane reported for the Friends Group. Friends Group logo was resigned due to copywrite issues. Monthly letter and bookmarks completed by Samantha. March 16th, 2024 is the Big Book Blowout sale. Mugs and tote bags will be available for sale at the book sales going

forward. Trying to recruit more members. Paid for Mommy and Me venue and Friends Group running 5K for June.

Building Renovation Committee:

Paid the Architect \$24,000 for the designs and floor plans. Nothing else to report. No word on the grant yet. Per attorney there are rules for ballot language and Bryonna is working with them for insight on information for renovation.

Old Business:

Building Renovation Update: none

Personnel Policy: Discussed PTO policy as a group. Discussed PTO policy language and what PTO policy is for new hires. Bryonna will discuss with library lawyer and report at the next meeting. PTO discussion tabled until the next meeting.

New Business:

Board Positions: Elected new board positions with Jacklyn making a motion to nominate Jan Denton as board President, Emily Bodkin as Vice President, Matthew Swan-Badgero as secretary, and Amanda Norton as Treasurer. Matt seconded with all in favor and no further discussion.

Bryonna reviewed Budget for 2024-2025 with board and discussed changes as per board discussion at last meeting.

Board Comment: None

Public Comment: None

Adjournment: Meeting adjourned by Jan Denton at 8:00pm.

Next Meeting: 03/14/24 Regular Meeting at 6:30pm