

Eaton Rapids Area District Library
220 S. Main Street
Eaton Rapids, MI 48827
December 12, 2024 Regular Board Meeting

Call To Order: December meeting called to order at 6:35pm by Jan Denton

Attendance:

Present: Emily Bodkin, Jan Denton, Robin Buysse, Amanda Norton, Diana Hayter, Nancy Pople.

Absent: Matthew Swan-Badgero, Dee Halsey

Approval of Agenda: Motioned for approval by Nancy and seconded by Emily. No discussion and approved by all.

Approval of November 14 board meeting minutes with approval of correction motioned by Emily and 2nd by Robin. No discussion and all approved.

Financial Report: Still learning the new processes. November will have a little more spending from purchases of “treasures” for winter reading program, motioned by Emily and Seconded by Nancy. No discussion and all approved.

Director Report: Door count was 2,259 compared to last year’s 2179 and our circulation was comparable to last year. All programs have been successful with over 170 attendees in total for programs in November. New backpack kits will be a little behind as there was an ordering “glitch”.

November will show a little more spending as items were purchased for the winter reading program prizes. Bryonna talked about some grants to apply for renovation.

There is a possible anonymous donor with monies going to renovation. Had a discussion about a contract with the city of ER if we decide to apply for a grant through the Historical Society in 2025. A program was purchased “When I Work”, it calculates PTO, forms available for vacation requests etc.

Bryonna is checking with Jackson, Marshall & Charlotte libraries to help in determining what "Treasurer responsibilities are.

Committee Reports

Friends Group - Didn't meet in November

Building Renovation Committee - Emily motioned to move the BRC into the future Facilities Committee. Nancy seconded, no discussion and all approved.

Old Business

Board Committees/By-Laws. Cleaned up Article X Miscellaneous, (Page 9) Took out "Amendments shall be adopted which are inconsistent with the Agreement (redundant).

New Business

Volume VI - Personnel Policy - 2.6 pg.4, added comma in the second line after "but unused accrued," and a comma after "Library" in the last line.

2.12.4 Jury Duty page 8

Added "with the exception of millage"

Getting a quote with a new cleaning company

Roof repair- Emily motioned that we go with Spartan Commercial Roofing L.L.C. with verification that work has a guarantee. Seconded by Nancy. No discussion and all approved

Board Comments

A proclamation was read by Jan Denton for Nancy Pople in recognition for all of her years of service on the library board. Nancy has asked that instead of a gift that monies be donated to the renovation fund.

Nancy motioned that stipends be given to library employees, Emily seconded. There was discussion on amounts to be given. Full-time will receive \$400.00, Part-time \$350.00 and \$100.00 to the employee who

started in October. All approved.

Public Comments: None

Adjournment 8:09pm by Jan

Next Meeting: January 9, 2025