

**February 9<sup>th</sup>, 2023 Regular Board Meeting Minutes**  
**Eaton Rapids Area District Library**  
**220 S. Main Street, Eaton Rapids, MI 48827**

**Called to order at 6:30pm by Jan Denton**

**Present:** Matt Swan-Badgero, Emily Bodkin, Jan Denton, Krysta McGee, Amanda Norton, Kathy Priesman, Pat Lawton, Teresa Baldwin, Bryonna Barton (Left early to attend Eaton Rapids Township Board Meeting), Emma Repp

**Absent:** Nancy Pople

**Approval of Agenda:** Krysta McGee moved and Matt Swan-Badgero seconded to approve the agenda as printed. No discussion. All approved.

**Financial Report:** Emma Repp reported that we continue to receive winter tax millages. CDARS continue to bring in good interest and investments. All bills are good and Amanda Norton has reviewed and approved all bills. Kathy Priesman moved and Emily Bodkin seconded the motion to approve the financial report and pay all bills. No discussion. All approved.

**Director's Report:**

**Circulation Report** – Bryonna Barton shared a Monthly Report graphic comparing 2022 circulation data and 2023's data showing an increase in overall circulation except for DVDs. Comments on the new Teen and YA section have been positive.

**Program Report-** Adult programs have seen many new attendees. Winter reading is 30 less than last year. It is offered through Beanstack. Game Saturdays have been fun but with only 4-6 in attendance.

**Staff Report –**

**Emma** finished reclassifying Y section into Teen and Young Adult section and created felt board pieces for her Jump into Reading program  
In her bookkeeping role she helped Bryonna with the 2023 proposed budget

**Teresa** started one on ones with staff, took over managing the library volunteers, and attended a zoom meeting about the Right to Read in America

**Erin** continued her public relations responsibilities. Her snowflake salt painting was well attended. She learned how to do labels and started relabeling some children's books.

**Jeremy** has seen an increase in requests for one-on-one computer assistance and continues to update and upgrade systems as needed.

o **Bryonna** completed the Advanced Director Workshop. Accepted a request to be a speaker on a panel at an April library conference near Cleveland, OH. She also created a special newsletter about the annual report and building renovation fundraising.

**General**-February 17<sup>th</sup> in-service day will be a field trip to the newly renovated Flint Public Library.

**Committee Reports:** Pat Lawton reported that the Friends Group has 18 paid dues members currently. Members have made a donation to the renovation fund and puzzles for Saturday game day as individuals. They are in the process of purchasing a telegraphing ladder to replace the library's one needing repairs and will cover the screen printing cost for the fund raiser t-shirt sale when the bill arrives. The group plans to continue year-round Wednesday book sales. They are also working with the Main Street Quilters to hold a July 3-4<sup>th</sup> fund raising event towards the renovation.

#### **Old Business:**

**Building Renovation-** ERADL's renovation needs at this time do not qualify for The Capital Region Community Foundation Grants. Several publicity opportunities are being worked on including a building renovation section in the monthly newsletter, a Fox 47 "In Your Neighborhood" highlight and a 5K kick-off for summer reading with Playmakers willing to help.

**Budget-**Emma Repp presented a 2023-2024 proposed. This initial proposal shows a small deficit. Board discussion followed. No action taken at this time.

**Collection Development Policy-**Anne Seurnyck raised no concerns about the proposed revision of the Collection Development Policy. The board was asked to review the policy. Action will be taken at the March meeting.

#### **New Business:**

**Emma Repp's Salary Consideration-**Emma Repp has received her level III library certification from the Library of Michigan and graduated with her Bachelor's degree 2018. The board discussed the need to adjust her hourly wage and the need for a bonus to rectify this oversight. Emily Bodkin moved and Kathy Priesman seconded the motion to raise Emma Repp to the appropriate pay scale as she deserves for her level III library certification and that her pay be raised accordingly from \$14/hour to \$16/hour. Also that she be given a \$700 bonus to make up for not having the appropriate pay scale in place at the time of her level increase. No discussion. All approved.

**2023 Board Officers**-Kathy Priesman moved and Krysta McGee seconded a motion to elect the following slate of officers for ERADL's 2023 year: Jan Denton, president, Nancy Pople, vice-president, Amanda Norton, treasurer and Matt Swan-Badagero, secretary. No discussion. All approved.

**CDARS**-CDARS are returning good interest. The board discussed the concept of investing in one CDARS for a longer period of time such as 4 or 5 months while maintaining a 2 week one. Redistributing the available funds in the current CDARS was also discussed. Amanda Norton and Emma Repp will explore the options and take action as deemed appropriate.

**Board Comment:** Emily Bodkins shared an idea she had seen in Grand Ledge. The library had worked with local businesses to present a story walk in their store windows. The idea was well received by board members.

**Public Comment:** No comments.

**Adjournment:** Jan Denton closed the meeting at 7:36pm