

The regular meeting of the library board was held in person at 220 S. Main Street, Eaton Rapids, MI 48827 on Thursday, February 10, 2022. The meeting was called to order by board president, Jan Denton, at 6:33 pm.

Members Present: Matt Swan, Nancy Pople, Jan Denton, Emily Bodkin, Amanda Norton, and Lauren Shroyer

Members Absent: Kathy Preisman

Others Present: Anna Curtis

The agenda was approved as printed by Matt Swan supported by Nance Pople

Nancy Pople made a motion to approve the January 13, 2022 minutes as corrected. Matt Swan seconds the motion; passed unanimously.

Financial Report: Emily Bodkin motions the approval to pay the bills, supported by Nancy Pople, passed unanimously.

Library Directors Report: Anna Curtis read her January report and answered questions the board members had. In addition to the staff's regular monthly duties:

- Teresa attended the Library of Michigan's virtual New Director's Workshop
- Jeremy worked on the Library of Michigan's Beginning Workshop courses
- Erin attended the Michigan PR and Eaton County Great Start monthly meetings
- Emma began working on the Library of Michigan's Beginning Workshop courses and started part-time at Charlotte Community Library
- The Bookkeeping Position has not been filled so the job has been re-posted
- All Eaton County libraries will be meeting together in February
- The Little Free Library organization donated books to the library
- Anna Curtis completed the Financial Management -Payroll course and began the Financial Policies course
- Anna Curtis registered the library for the Unique Employer Identification number required for State and Federal Grants
- And so much more! Refer to the Director's Report (pages 10-14) of your Board Packet

Committee Reports:

- a. Friends Group: The Friends Group did not meet since their last meeting on January 6, 2022. No member was present at this meeting to report.

Old Business:

New Business:

- a. Amanda Norton motions to approve 2<sup>nd</sup> Quarter Budget Amendments, Emily Bodkin seconds, passed unanimously.
- b. Emily Bodkin motions to create both Anna Curtis and Amanda Norton on the Independent Bank Money Market Account, Matt Swan supports the motion, passed unanimously.

- c. Nancy Pople motions to approve the changes made to the library Policy Manual Section I.B, Lauren Shroyer approves, passed unanimously

Board Comment: Emily Bodkin commented that the kid's nonfiction book selection looks great!

Nancy Pople inquired about the Wendell Berry book if it has come in yet? Anna Curtis replied that it has not come in.

Public Comment: None

Adjournment: 6:58pm