

The regular meeting of the Library Board meeting was held at 220 S. Main St. Eaton Rapids on **Thursday, June 10, 2021.**

The meeting was called to order by Nancy Pople at 6:48 pm.

Members Present: Jan Denton,, Emily Bodkin, Kathleen Ostrowski, Chuck Nicholson

Members Absent: Nancy Pople, Amanda Norton, Matt Swan

Agenda was approved as printed. Emily Bodkin made a motion to approve the agenda, supported by Chuck Nicholson. Passed unanimously.

Approval of the May 13, 2021 minutes -Emily Bodkin made a motion to approve minutes, supported by Chuck Nicholson. Passed unanimously.

Financial Report - Approval of Bills to be paid. Chuck Nicholson made the motion to pay bills, supported by Kathleen Ostrowski. Passed unanimously.

Library Director Report was given by Anna Curtis. Summer Reading brochures were sent to all the schools. Summer Reading yard signs are popping up all around town. All teen events will happen at the Teen Center this summer. All children programs will take place outside this summer.

The procedure manual has been updated for employees, including new employee Emma Repp. There is no longer a quarantine on materials. The library has been providing mock interviews for High School students. Anna has started her first Financial Management class. The table and chairs outside in front of the library are being utilized daily. Ancestry.com use at home has been extended through September of 2021.

Committee Groups -Mike Foley reported for the Friends Group. There is news of 4 new members and 3 would be willing to be Friends Group board members.

Old Business - Circulation Policy Update - Emily Bodkin made the motion to update the following portion of the manual,

Student Cards

Library privileges are issued to every student enrolled at the Eaton Rapids Public School and Island City Academy, in which case the school is responsible for Library materials borrowed. Students are limited to three physical print items (including audiobooks), one DVD and unlimited OverDrive access. The student will access the Library's resources with their school issued ID number, supported by Chuck Nicholson. Passed unanimously.

New Business -

a. 4th Quarter Budget Amendments- Emily Bodkin made the motion to approve the 4th Quarter Budget Amendments, supported by Chuck Nicholson. Passed unanimously.

b. COVID-19 Updates - Chuck Nicholson made the motion for the following policy, it is the policy of the Library Board that all staff and patrons continue to wear masks within the Library building this summer. We have many families with small children who frequent the Library and because children under 12 are unable to be vaccinated at this time, we're still requiring masks. We want the Library to be a safe and welcoming place for all, supported by Emily Bodkin. Passed unanimously.

Board Comment - none

Public Comment - none

The meeting was adjourned at 7:09 pm.

Respectfully Submitted,

Kathleen Ostrowski, Secretary