

The regular meeting of the Library Board was held at the Eaton Rapids Area District Library, 220 S. Main Street on Thursday, September 12, 2019. The meeting was called to order by Board President, Jan Denton, at 6:33 pm.

Members Present: Jan Denton, Nancy Pople, Emily Bodkin, Matt Swan and Amanda Norton

Members Absent: Mike Foley and Kathy Ostrowski

Others Present: Anna Curtis

The agenda was approved as printed.

Nancy Pople made a motion to approve the August 8, 2019 regular minutes as printed; supported by Amanda Norton. Passed unanimously.

Treasurer's Report:

Amanda Norton made a motion to pay the bills; supported by Emily Bodkin. Passed unanimously.

Library Director's Report:

Anna Curtis highlighted sections of her written Board Report and answered questions:

- Staff spent a lot of time straightening and organizing the books shelves
- The Fall Newsletter is out
- Interviews for the Technology Coordinator position were conducted and Jeremy Leik was hired and began two weeks prior to the meeting
- The proposal submitted to the University of Michigan was accepted by a student and work with her will begin immediately
- Staff Responsibilities have been updated and reviewed
- The coding webinar she organized for the Woodland Library Cooperative's Children's Committee will be held September 13, 2019
- She has contacted the other Eaton County libraries to figure out ways to work together
- She discussed the food backpack program and the summer lunch program
- Amanda Furgason and Teresa Baldwin will complete a virtual Harwood Training course this fall
- She wrote a grant for STEM activities
- She reviewed the Summer Reading statistics and survey results
- The Community Reads Event was a success and staff are looking at ways to do it again next year
- The back wall has been repaired, the painter has been scheduled for mid to late October, other repairs have been scheduled
- The City removed all their materials from the second floor within the 30 day time frame

- T-Shirts with the Library's logo were received
- She renewed the Library's ancestry.com subscription
- She attended a Michigan Main Street Meeting at City Hall

Committee Reports:

Anna Curtis advised that the September Murder Mystery Dinner was cancelled due to the number of tickets that were sold. Those that purchased tickets may transfer them to the October date or get a refund. Kathie Vaught successfully recruited a few new members to the Group, and no action was taken on the wish list Anna provided to the Group during their September meeting.

Old Business:

Jan Denton asked if there were any questions regarding Anna's evaluation and highlighted a couple of comments. The Board asked Anna to provide information about staff PTO in October and will plan on looking at the current policy during their November Board meeting.

New Business:

Nancy Pople made a motion to recommend to the Eaton Rapids Township Board the reappointment of Amanda Norton to a four-year term and Charles Nicholson to the two-year term; supported by Emily Bodkin. Passed unanimously.

There was no Board Comment.

There was no Public Comment.

The meeting was adjourned at 7:15 pm.

Respectfully submitted,
Anna Curtis, Library Director